

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



<b>Date:</b> 21.06.19	<b>Ref No:</b> CS 576
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**Type of Operational Decision:**

<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
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**Status:**  
Agreement to create and recruit to a Corporate Parenting Development Officer

**Title/Subject matter:**  
This is a new role developed from work streams under the Corporate Parenting Board, LAC Strategy group, Care Leaver Offer development group and the Permanence Forum.  
Main areas covered by this role are -

- To support and lead on the implementation, development and monitoring of the care leaver offer. To roll out and implement a Corporate Parenting Champions model.
- To support and lead on the design, production and updating of the Care Leaver Offer Website
- To develop, design and lead on a corporate parenting champions network within the Council and its partners and be a corporate parent champion
- To raise the profile of Corporate Parenting across the Council and its partners and to support the Corporate Parenting Board to achieve its priorities
- To research, plan, develop and implement effective plans and reports as required to support children in care, care leavers and corporate parenting
- To support and lead on the development of events, promotion and marketing events for Fostering, Corporate Parenting, Children in Care and Fostering

This is a Grade 10 role and currently covered by a secondment arrangement, this is a 23 hour a week role.

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<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	No
(iii) not raising new issues of Policy	No

<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		
<b>Details of Operational Decision Taken</b> <i>[with reasons]:</i>		
<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer	Karen Barton	25/6/19
<b>Members Consulted</b> <i>[see note 1 below]</i>		
Cabinet Member/Chair	T. Tane	02/07/19
Lead Member		
Opposition Spokesperson	Mh A Cant	10/09/19
<b>Notes</b>		
1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.		
2. <b>This form must not be used for urgent decisions.</b>		

**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**